



**SPROWSTON MANOR HOTEL & COUNTRY CLUB**  
WEDDING BROCHURE

# WELCOME

We want to make your wedding yours... to cherish forever.

We want your wedding to be the kind that makes everyone misty eyed; the kind to remember with fond memories; the once in a lifetime kind!

Have your day with us, let us make your dreams come true in the stunning surroundings of the Manor. Romantic rooms, big lawns, high ceilings all with exquisite service from our wedding planners.

Set in 170 acres of mature parkland, combining the elegance and informality of the English country house with the warmest of welcomes and hospitality.

Your wedding day is one of the most important days of your life. Here at Sprowston Manor Hotel & Country Club we understand the hard work that goes into creating your perfect wedding day.

We are delighted to offer you the option of having your civil wedding ceremony in one of our beautifully decorated banqueting suites.







# CEREMONY HIRE

## THE PERFECT VENUE TO SAY... 'I DO'

- ❖ Somerleyton Room **£500**
- ❖ Suffolk Suite **£550**
- ❖ Norfolk Suite Marquee **£800**
- ❖ Pagoda\*- Outside Ceremony **£800**  
(\*Only Available with Norfolk Suite Wedding)

The above prices are for ceremony room hire only and therefore do not include registrar's fees. Ceremonies are performed at 12pm, 1pm, 2pm, 3pm & 4pm- seven days a week.

Please contact Norwich Registrar Office directly via the web link: <https://www.norfolk.gov.uk/births-ceremonies-and-deaths/marriages-and-civil-partnerships/ceremonies>



# WEDDING PACKAGES

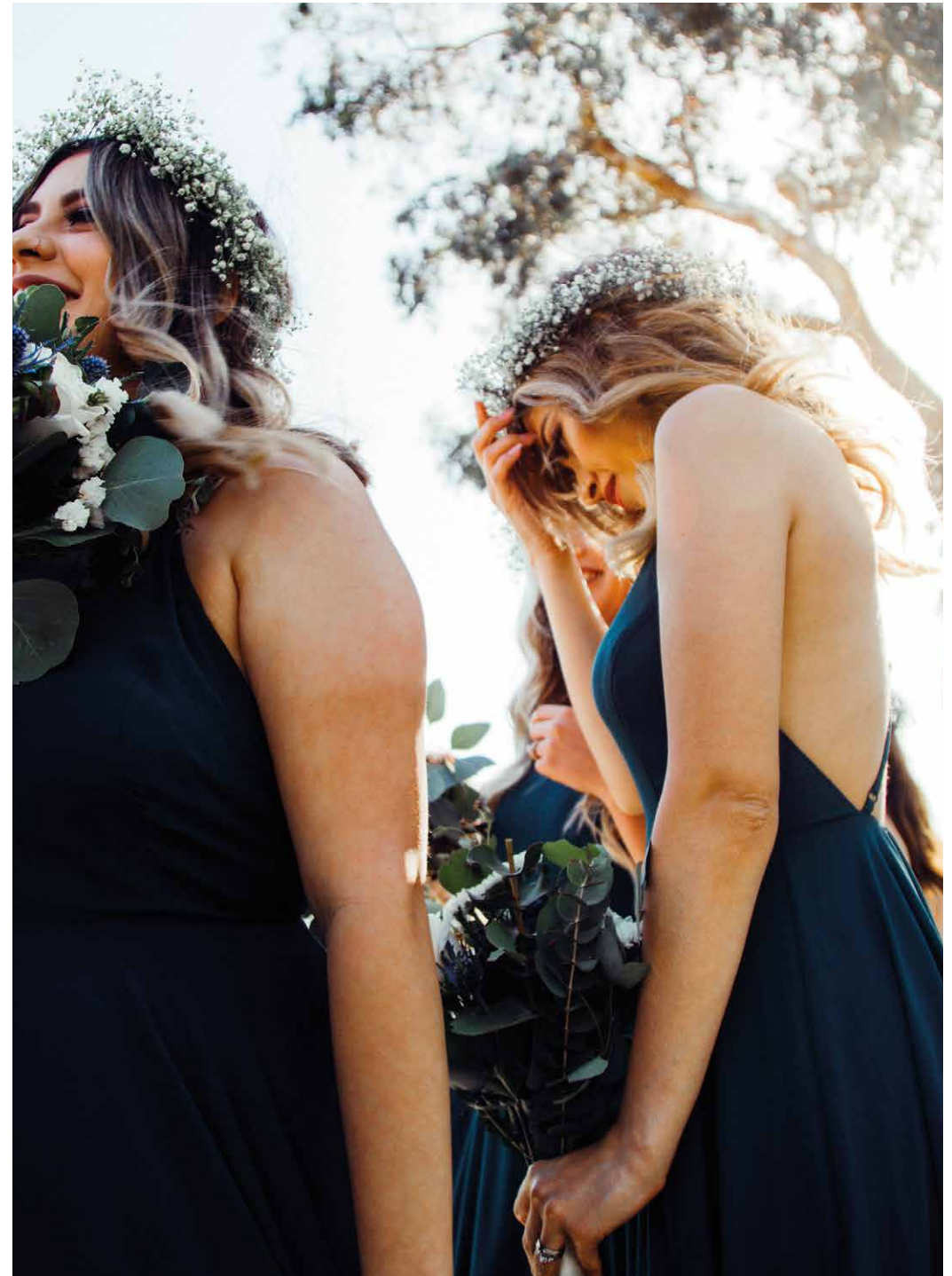
## INTIMATE PACKAGE

TOTAL COST

# £2500

Based on 30 day guests.

- ❖ Red carpet on arrival
- ❖ White table linen, tea lights and mirrors
- ❖ One glass of bucks fizz, pimm's or sparkling wine on arrival
- ❖ Canapés served with arrival drinks (3 Canapés)
- ❖ Three course wedding breakfast menu with coffee & mints
- ❖ Glass of sparkling wine for the toasts
- ❖ Use of cake stand and knife
- ❖ Reception room hire
- ❖ Special accommodation rates for your guests
- ❖ Overnight accommodation for the bride and groom in our four poster suite
- ❖ Additional Day Guest £45.00 per person





# WEDDING PACKAGES

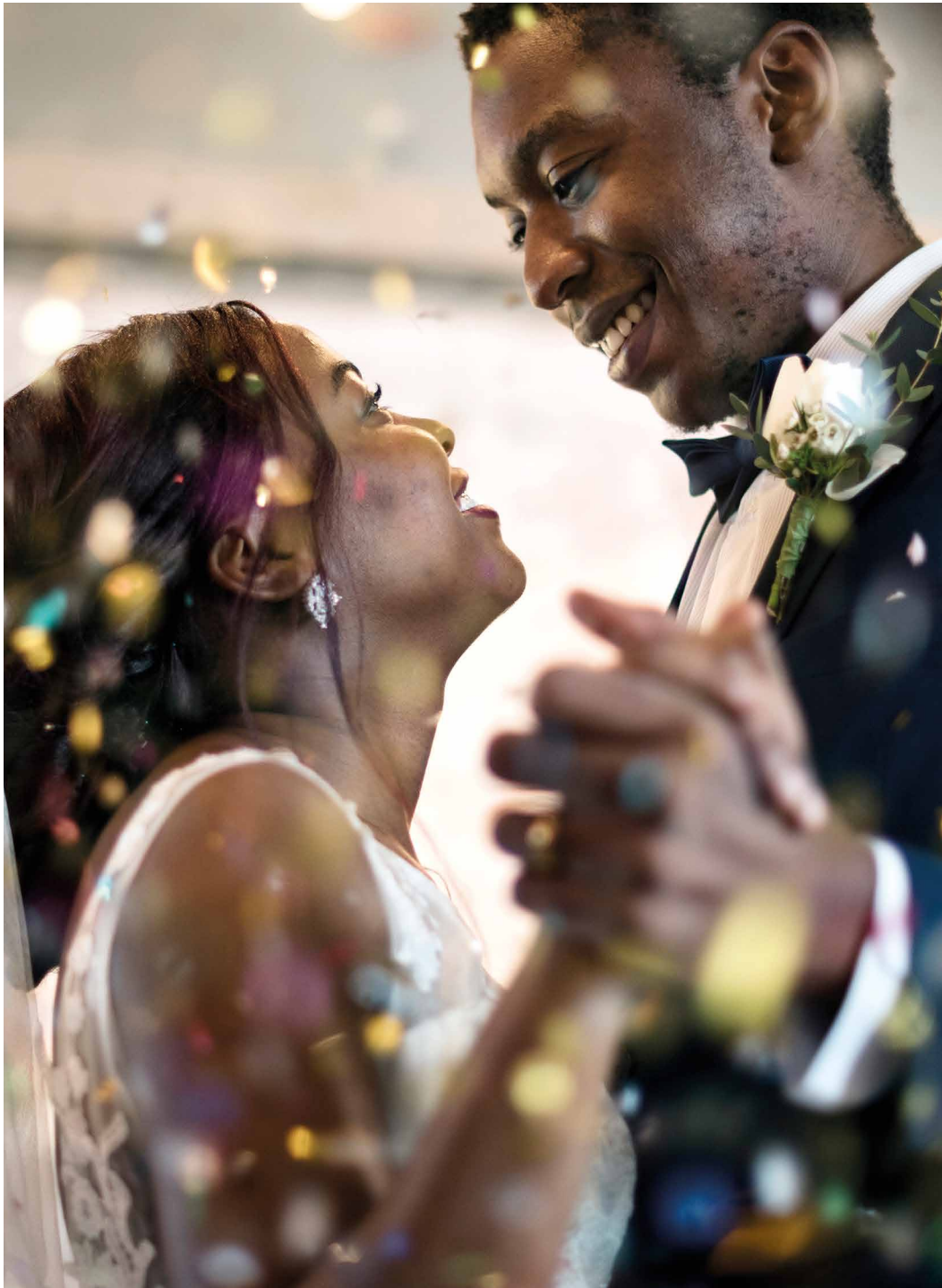
## CLASSIC PACKAGE

TOTAL COST

# £6000

Based on 50 adults during the day and 100 adults in the evening.

- ❖ Red carpet on arrival
- ❖ Master of ceremonies
- ❖ White table linen, tea lights and mirrors
- ❖ One glass of bucks fizz, pimm's or sparkling wine on arrival
- ❖ Canapés served with arrival drinks (3 Canapés)
- ❖ Three course wedding breakfast menu with coffee & mints
- ❖ Glass of sparkling wine for the toasts
- ❖ Flower allocation for table arrangements
- ❖ Sweet Station
- ❖ Use of cake stand and knife
- ❖ Finger buffet for your evening celebrations for 100 people
- ❖ Disco & DJ for the evening celebrations
- ❖ Reception room hire
- ❖ Special accommodation rates for your guests
- ❖ Overnight accommodation for the bride and groom in our four poster suite
- ❖ Additional Day Guest £90 per person



# WEDDING PACKAGES

## ELITE PACKAGE

TOTAL COST

# £7500

Based on 50 adults during the day and 100 adults in the evening.

- ❖ Red carpet on arrival
- ❖ Master of ceremonies
- ❖ White table linen, tea lights and mirrors
- ❖ Chair covers with sashes in your colour choice or chivari chairs
- ❖ 2 Glasses of bucks fizz, pimm's or sparkling wine on arrival
- ❖ Canapés served with arrival drinks (5 Canapés)
- ❖ 4 Course set wedding breakfast menu with coffee and mints
- ❖ 2 Glasses of house red or white wine with the wedding breakfast
- ❖ Glass of Champagne for toasts
- ❖ Flower allocation for table arrangements
- ❖ Sweet station
- ❖ Use of cake stand and knife
- ❖ Finger buffet for your evening celebrations for 100 people
- ❖ Disco & DJ for your evening celebrations
- ❖ Reception Room Hire
- ❖ Special accommodation rates for your guests
- ❖ Overnight accommodation for the bride and groom in our four poster suite
- ❖ Additional day guest **£108** per person

# WEDDING PACKAGES

## EVENING ONLY PACKAGE

If you are looking at hosting an evening reception only, we have a package which is perfect for you. It is a great choice if you are marrying abroad, but would like to celebrate with all of your friends and family when you are at home.

**Catering for 100 guests.**

- ❖ Red or cream carpet on arrival
- ❖ Drink on arrival
- ❖ Use of the grounds for photographs
- ❖ White chair covers
- ❖ Disco, DJ and dance floor
- ❖ Finger buffet
- ❖ TV to showcase your special day photos
- ❖ Overnight accommodation for the bride and groom in our four poster suite
- ❖ Discounted accommodation rates for your wedding guests

**£25.00 per person**  
(based on a minimum of 100 people)

## OUTSIDE CATERING WEDDING PACKAGE

### FULL PACKAGE **£5000**

- ❖ Red carpet on arrival
- ❖ Staff to set up the venue and clear down
- ❖ White table linen tablecloths and napkins
- ❖ Crockery, glass wear & cutlery
- ❖ 1 setting per cover equal to a 3 course meal including: starter plate, knife and fork, dessert plate, fork & spoon, red wine goblet, white wine goblet, tea and coffee cups and saucers, water jugs per table plus cruets. All to be cleaned by the hotel if our staff is hired.
- ❖ Corkage is included - you may bring wines, champagnes, sparkling wines, soft drinks and bottled beer (facility for draught beer is not available)
- ❖ Overnight accommodation for the bride and groom inclusive of full English breakfast

## FUNCTION ROOM HIRE ONLY PACKAGE

### **£2500**

Tables, Chairs and use of the **Norfolk Suite Marquee** only. No other service required.

#### LIMITATIONS

The hotel does not permit the following:

- Internal or external fireworks or confetti bombs
- Fire lanterns or naked flames around the hotel or marquee
- Religious fires in the Marquee are not permitted and restrictions apply in the hotel function rooms
- Access to the hotel kitchens are not permitted unless authorised by the Executive Chef in advance.
- The caterers are required to provide their own catering tent for storage for food and its preparation.
- There is limited 3 phase power supply. The legal maximum level for noise is 85 decibels for the function suites. The Marquee music must finish at Midnight.

# WEDDING SUITES



## NORFOLK SUITE

The **Norfolk Suite** is our beautiful, permanent marquee which is surrounded by the stunning grounds of Sprowston Manor overlooking the Manor Gardens to the front and our championship 18 hole Golf course to the back. The Norfolk Suite can hold up to 300 guests and boast its own large stage, dance floor, private bar and toilets.



## SOMERLEYTON SUITE

Situated in the oldest part of the Manor House, our **Somerleyton Suite** is ideal for a more intimate ceremony. Hosting a maximum of 50 guests and situated directly next to our Lounge Bar this room is perfectly located and steeped in history.



## SUFFOLK SUITE

The **Suffolk Suite** is a beautiful room based in the main Manor House overlooking the stunning Manor Gardens. This suite can hold up to 100 guests with a minimum of 50 for dinner and boasts its own large stage, dance floor and private bar. With Oak wood panels and high ceilings the Suffolk Suite is something extra special on your special day.



## PAGODA

We are delighted to offer an outside ceremony in our **Pagoda** situated within Sprowston Manor's beautiful grounds. The Pagoda is only available when booking the Norfolk Suite Marquee.



# ADDITIONAL EXTRAS

Make your wedding that little bit extra special with our additional extras on offer below.

- ❖ Disco, DJ & dance floor - **£420**
- ❖ Sweet Station - **£100**
- ❖ Colour coordinated flowers - **£200**  
(Based of 50 guests)
- ❖ Chair covers with sashes - **£230**  
(Based of 50 guests)
- ❖ Finger food buffet for evening reception - **£1500**  
(Based of 100 guests)
- ❖ 4 Course wedding breakfast - Upgrade for **£10** per person
- ❖ Bacon rolls at midnight - **£6.50** per person
- ❖ Upgrade from 1 to 2 glasses of wine for your wedding breakfast - **£5.50** extra per person
- ❖ Place cards & menus - **£175**  
(Based of 50 Guests)
- ❖ Additional buffet course - **£4** per person, per item
- ❖ Chips served in cones - **£5** per person
- ❖ Balloons - clusters of balloons - **£7.50** per set
- ❖ Blossom canopy trees in pink, green & cream - **£125** each
- ❖ Carpet aisle runners - either red, ivory or black - **£100** each
- ❖ Chivari chairs from 17 different styles of chairs - **£5** per chair
- ❖ Christmas tree - **£45** per day
- ❖ Coloured cloth napkins - **75p** per napkin
- ❖ Fairy lights in the rooms - **£300**
- ❖ Flower arch - **£200**
- ❖ Flowers arrangements - **£5** per person
- ❖ Flower wall - **£180** for the day
- ❖ Lights canopy - **£400** for the event
- ❖ Love letters - **£175** for the day
- ❖ Mr & Mrs letters - **£175** for the day
- ❖ Personalised golf balls - **£40** for 12 Balls
- ❖ Prosecco wall - **£50** for the arrival drinks
- ❖ Table centres - **£75** per table
- ❖ Throne chairs - **£300** for 2
- ❖ Bubble Machine - **£65**
- ❖ Casino's - 2 x tables - Roulette - **£500** for the Evening
- ❖ Children's corner - Colouring & games - **£5** per child
- ❖ Children's Entertainer - **£280**
- ❖ Confetti pony during your drinks reception (2 Hours) - **£750**
- ❖ Garden croquet - **£50**
- ❖ Giant connect four for the garden - **£50**
- ❖ Giant jenga for the garden - **£50**
- ❖ LED dance floor - **£325**
- ❖ Magician - **£500**
- ❖ Master of ceremonies - **£300**
- ❖ Selfie mirrors - **£500**
- ❖ Snow machine - **£65**
- ❖ Bouquets for the Mothers - **£35** per bouquet
- ❖ Coach travel (for the church service) - from **£200**
- ❖ Dance lessons for the bride & groom - **£60** per lesson
- ❖ Four Poster Upgrade - **£40.00** per room per night
- ❖ Private Breakfast Room for your guests the day after your Wedding - **£100.00**
- ❖ 6 Weeks of Personal Training leading up to the Wedding - **£180.00** per person
- ❖ Beauty gifts for bridal party - Elemis duo gifts  
Men and Women sets available - **£27** per person
- ❖ Declor relax & destress massage for the bride  
the day before the wedding - **£55** per person
- ❖ Facial for the bride the night before the wedding - **£40** per person
- ❖ Gel manicure for the bridal party - **£32** per person
- ❖ Gel pedicure for the bridal party - **£32** per person
- ❖ Hire of a golf buggy for pictures - **£20** per buggy



## CONTACT INFORMATION

**Sproston Manor Hotel & Country Club** Wroxham Road, Norwich, NR7 8RP. **Tel:** 01603254214 **Email:** [weddings763@theelitevenueselection.co.uk](mailto:weddings763@theelitevenueselection.co.uk)

We reserve the right to amend or alter content at any time without prior notice. All information is correct at time of going to print. All images are representative. All wedding packages are subject to availability.